

APPLICATION FORM



All sections of this form must be completed (unless otherwise stated). Please ensure you have read our 'Applicants Information' sheet which explains the property rental process. All referees will be contacted and therefore it would be advisable for you to notify them in advance. A separate application is required for each adult.

DOCUMENTS REQUIRED

For each applicant we require (where applicable);

<input type="checkbox"/>	Completed Application Form	<input type="checkbox"/>	Recent council tax bill
<input type="checkbox"/>	Last 3 months consecutive wage slips	<input type="checkbox"/>	Landlord reference (if currently renting)
<input type="checkbox"/>	Last 3 months consecutive bank statements	<input type="checkbox"/>	Employment reference
<input type="checkbox"/>	Passport	<input type="checkbox"/>	Mortgage statement (if property currently mortgaged)
<input type="checkbox"/>	Recent utility bill	<input type="checkbox"/>	Set of accounts (if you are self-employed)
<input type="checkbox"/>	Your personal credit check (dated within the last 30 days) from a reputable company such as Experian or Equifax		

If you are unable to provide any of the above please contact us to discuss alternative documents

PROPERTY TO BE RENTED		RENT	£	pcm
YOUR REASON FOR MOVING		DEPOSIT	£	
YOUR FULL NAME <i>(as shown on birth / marriage certificate)</i> Mr / Mrs / Miss / Ms / Dr <i>(other please state)</i>		DATE OF BIRTH	/	/
Maiden Name <i>(if applicable)</i>		NATIONAL INSURANCE NO.		
If you prefer to be known by an abbreviated name (or your middle name) please write it here		PASSPORT NO.		
Mobile No.		IS THIS PROPERTY TO BE SHARED: Y / N		
Email		If so how many others?		
Telephone (work)				
Other contact no.				
CHILDREN Y / N <i>Ages</i>	SMOKER Y / N	PETS Y / N <i>If 'yes' give details</i>	NATIONALITY	
CURRENT ADDRESS		PREVIOUS ADDRESS <i>(if less than 12m at current address)</i>		
POST CODE		POST CODE		
Date moved in / /		Dates From / / To / /		
If living with parents/family please state here or complete relevant section below				
Are you a tenant? Y / N		Is your property Mortgaged? Y / N		
Name & Address of Landlord or Agent		Name & Address of Mortgage company		
Telephone No.		<i>Please supply a copy of your latest mortgage statement</i>		
Monthly rental amount £				

BANK / BUILDING SOCIETY DETAILS	
Bank Name	Account No.
Branch Address	Sort Code
	Account Name

DO YOU HAVE ANY CCJ'S, BANKRUPTCY OR ADMINISTRATION ORDERS? <i>If 'Yes' please provide full details</i>	Yes / No
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DO YOU HAVE A CRIMINAL RECORD? <i>If 'Yes' please provide full details</i>	Yes / No
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HAVE YOU HAD A PREVIOUS TENANCY APPLICATION REFUSED OR BEEN EVICTED? <i>If 'Yes' please provide full details</i>	Yes / No
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ARE YOU EMPLOYED / SELF EMPLOYED / UN-EMPLOYED / STUDENT / RETIRED ?

CURRENT EMPLOYER Company Name Address Start Date Position Annual Salary £ Is the position permanent or temporary? Manager / Supervisor name: Telephone No. Mobile No. Email	PREVIOUS EMPLOYER <i>(if less than 12 months at current)</i> Company Name Address Start Date End Date Position held Annual Salary £ Manager / Supervisor name: Telephone No. Mobile No. Email
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OUTGOINGS	Amount outstanding	Monthly repayment amount
Loans	£	£
Credit cards	£	£
Debt management payments	£	£
Mortgage	£	£
Other	£	£

ACCOUNTANT <i>(only required if self-employed)</i>	
Name	Telephone No.
Address	Mobile No.

NEXT OF KIN <i>(or an alternative contact if you will be living with your next of kin)</i>		
Name	Telephone No.	
Address	Mobile No.	
	Relationship to this person	

Office use only:	Right-to-Rent check
	Date
	Completed:

DECLARATION & CONSENT FORM

In order to complete your application, Pad-2-Let will consult with a number of sources to verify the information you have given us on your application form. We will also obtain a credit check from a licenced credit reference agency.

Please note that Pad-2-Let may;

- Pass on supplied information to your Landlord including results of the reference checks. These results may be accessed again should you default on your rental payments or apply for a new tenancy agreement in the future.
- When applying for a credit check from a licensed credit reference agency we will share your information with them and record the results of their report. In the event of any default in respect of the covenants of the tenancy agreement with your Landlord, the information contained herein may be disclosed to tracing companies and/or debt collection agencies in order to recover any monies due or to trace your whereabouts.
- The provisions of Ground 17 of the Housing Act 1996 applies to this application. If any information within this application is found to be untrue, it may be grounds to terminate the tenancy.
- Your addresses, including past, current and prospective, may be specified to third parties to complete their references for your application. The information supplied will only be sufficient enough to identify you. You should be aware that information sent via email cannot be guaranteed to be secure.

Before signing below please tick and confirm your consent

I confirm that the the information provided in this application is true to the best of my knowledge.

I agree to Pad-2-Let contacting my referees with personal information provided in this application form to allow them to verify the information regarding my earnings, employment status, addresses & previous tenancies.

Signed

Print Name

Date